

Risk assessment record

To be completed for every children's activity or event organised and supervised by The Salvation Army

Sheet One Record of the event/activity
Sheet Two Risk assessment(s) for the event/activity
Sheet Three Example risk assessment

Sheet One

Corps	<input type="text"/>
Children's event or activity being risk assessed	<input type="text"/>
Frequency of activity	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Other <input type="text"/>
Date of special event or activity	<input type="text"/>
Name of organiser	<input type="text"/>
Name of person conducting the risk assessment	<input type="text"/>
How many risk assessment sheets completed for the event/activity	<input type="text"/>
signature of organiser	<input type="text"/>
signature of corps officer	<input type="text"/>
date	<input type="text"/>



Sheet Two
ACTIVITY BEING ASSESSED

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Step 1
Identify the hazards

Step 2
Who might be
vulnerable/harmed?

Step 3
a What's the risk?
b What safety measures exist?
c What else can be done to make it safer?

Step 4
Sign/date

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