

Resource E: Mentoring Agreement

Separate agreements should be completed for each mentoring relationship. If details about the person holding any role changes substantially, a new form should be completed. The mentor, co-ordinator and parents/guardian of the young person should all keep a copy of the completed agreement.

To be completed by the co-ordinator in conjunction with the young person named below.



Corps/Centre:

Date of agreement:

Young person

Name:

Age:

By signing I confirm that:

- I have received a copy of the **Mentoring Guide for Young People and their Parents/Guardians**
- I understand the purpose of the mentoring relationship and commit to my own growth and development by giving my best to these conversations
- I know I can talk to my parents/guardians, the Mentoring Co-ordinator or the safeguarding lead if I have any concerns at all.

Signature:

Mentor

Name:

Age:

By signing I confirm that:

- I have attended and completed safeguarding for everyone training and agree to mentor within safeguarding guidelines.
- I will be a positive and encouraging Christian role model to the named young person, helping to facilitate a journey of self-discovery for them and taking a genuine interest in their life while recognising and maintaining appropriate and consistent boundaries.
- I will seek confirmation of venues/times of meetings from the young person's parent(s)/guardian(s) before meeting (if the young person is under the age of 18 or considered an adult at risk).
- I will complete and file **Mentoring Notes** keep appropriate notes after each meeting and refer any concerns to the co-ordinator or safeguarding lead.
- I agree that a copy of this **Mentoring Agreement** will be held by The Salvation Army in accordance with Data Protection legislation and will be kept indefinitely to ensure the safeguarding of vulnerable individuals.

Signature:

Corps/Centre:

Date of agreement:

Parent/guardian

Name:

Age:

By signing I confirm that:

- I/We agree to this mentoring relationship and understand its purpose and boundaries.
- I/We understand I/we need to confirm proposed dates, time and venues of meetings before they take place.
- I/We are aware that mentoring sessions are confidential unless it is considered that a person has been harmed or is at risk of harm.

Signature(s):

Co-ordinator

Name:

Age:

By signing I confirm that:

- I have completed all required actions listed on the **Mentor Checklist**.
- I will continue to support the development of a positive, safe and flourishing mentor relationship between the mentor and young person, including regular support meetings with the mentor.
- I will speak regularly to the young person and their parents/guardians and respond appropriately to any concerns raised.

Signature:

Data Protection

You have a right to a copy of information The Salvation Army hold about you, and in some circumstances to have it amended or deleted and to withdraw consent. For this and to raise any issues on your information is handled please contact Head of Privacy and Data Protection at data.protection@salvationarmy.org.uk or The Salvation Army 1 Champion Park, London, SE5 8FJ.

If you are still not happy you may raise concerns with the Information Commissioner's Office.